

SKIDMORE

Class President

The Class President serves as the main conduit between Skidmore College and classmates.

Qualities of a Class President:

- Strong commitment to Skidmore and a liberal arts education
- Excellent written and verbal communication skills
- Willingness to ask staff and volunteers for help
- Understand and believe in the importance of alumni participation and financial support of the College.

Job Description:

- **Serve as leader of the class in order to keep classmates connected to each other and to Skidmore College**
- **Write two all-class letters per fiscal year every other season (Fall/Spring or Summer/Winter) and/or monthly posts on Class Facebook Pages (or recruiting someone to post regularly)**
- **Act as an influential and persistent leader when recruiting volunteers for class vacancies or other College volunteer opportunities**
- **Offer a welcome or thank you for your service to class volunteers as they join and roll off of class volunteer roles**
- **Support fundraising goals by making a gift annually and asking others to join you**
- **Maintain open line of communication with the Advancement office**
- **Work with the Reunion committee to plan and execute Reunion**
- **Participate in class, campus, and regional club activities**
- **Help identify leaders for the Alumni Board and potential award recipients when prompted by the College**
- **Send a note of condolence, on behalf of the class, to the next of kin listed on the obituary notice provided by the College**
- **Make efforts to groom a successor**

If there are other ways in which your talents might be used or other ideas you might have, please do not hesitate to share with your College contact.

Term of Office:

The term of the office will be determined in consultation with the individual, taking his/her personal and professional commitments into account. A standard cycle is reunion to reunion, which can be extended by mutual agreement. In some cases, it is appropriate to have several alumni co-chair this volunteer role.

College Contact:



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